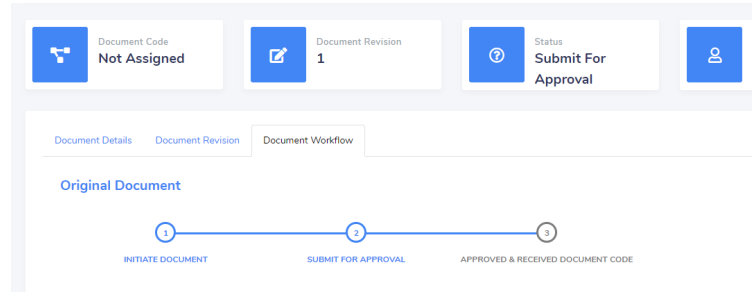


## DOCUMENT CONTROL & STANDARD WORK

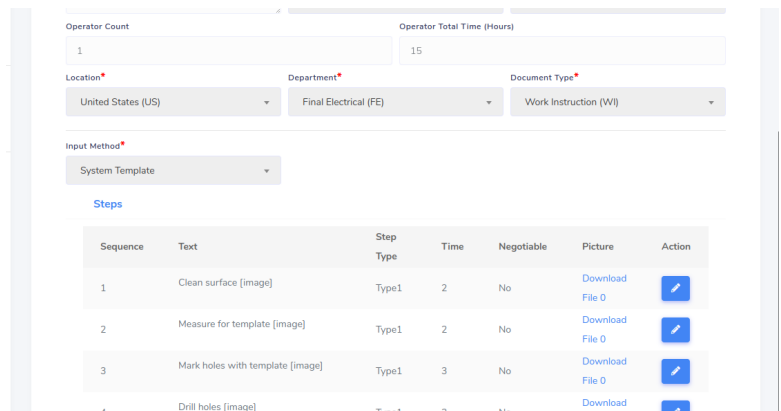
### MAINTAIN INTEGRITY

- Track documents from inception to publication to revision and beyond.
- Keep in accord with quality management systems like ISO 9000



### TOTAL CUSTOMIZATION

- Create and maintain documents customized to your unique business.
- Use Routine's document creation system, or upload your own previously made ones.

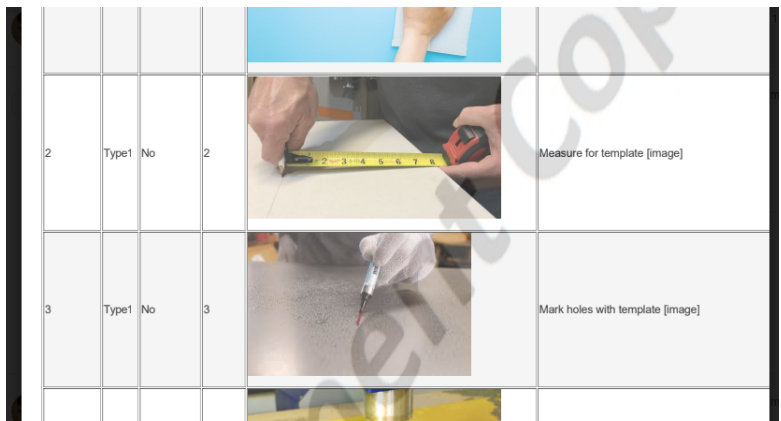



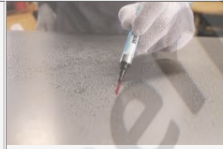
The screenshot shows a document creation form with the following fields: Operator Count (1), Operator Total Time (Hours) (15), Location (United States (US)), Department (Final Electrical (FE)), Document Type (Work Instruction (WI)), and Input Method (System Template). Below these fields is a 'Steps' table:

Sequence	Text	Step Type	Time	Negotiable	Picture	Action
1	Clean surface [image]	Type1	2	No	Download File 0	
2	Measure for template [image]	Type1	2	No	Download File 0	
3	Mark holes with template [image]	Type1	3	No	Download File 0	
4	Drill holes [image]	Type1	3	No	Download	

### SET THE STANDARD

- Create and maintain Standard Work and Procedure documents that can include images and diagrams.
- Standardize procedures across your company with Routine's document control system.



2	Type1	No	2		Measure for template [image]
3	Type1	No	3		Mark holes with template [image]